

## WORKPLACE REQUIREMENTS

Workplace conduct and safety is a shared responsibility and compliance with workplace requirements is expected from everyone at Trust offices. These requirements are additional to the day to day requirements outlined in the [Communicable Disease Safety Policy](#).

- Properly fitting masks are required in all common areas of the offices, including stairwells, elevators, Trust vehicles (unless alone), lunchrooms and washrooms. Masks are not required to be worn in lunchrooms when seated and consuming food or beverage.
- Obey all workplace signage.
- Employees must be fully vaccinated in order to attend Trust premises.
- Employees must self-monitor for symptoms daily before entering Trust premises.
- Employees must respect and maintain appropriate social distancing to ensure no overcrowding.
- Report any unsafe conditions and opportunities for improvement to your Manager or Human Resources.